



कार्यालय महालेखाकार (लेखा व हकदारी)
हिमाचल प्रदेश, शिमला-171 003
OFFICE OF THE ACCOUNTANT GENERAL (A&E)
HIMACHAL PRADESH, SHIMLA-171003
दूरभाष/ 0177-2652612-19, फ़ैक्स/ 0177-2651743 & 2814934

NOTICE INVITING TENDER

No. GES/IT/Computer Consumables/2018-19/433

Dated:- 09.10.2018

Subject:-Tender/Quotations for supply of Computer Consumables for financial year 2018-19.

Sir,

Sealed Tender/Quotations are invited from the reputed firms by 15/10/2018 at 11:30 a.m. for purchase of the Annual Computer Consumables items for the office use during the financial year 2018-19:-

On website address <http://www.aghp.gov.in>

Due date 22/10/2018 Time 11:30AM.

Opening Date 23/10/2018 Time 03:00PM

E.M.D. Rs. 5,000/- Rupees Five Thousand only)

Intending Tenderers may download copy of Tender documents along with terms and conditions from website address <http://www.aghp.gov.in>. The Tenders received without E.M.D. shall liable to be rejected.

Sd/-

Deputy Accountant General(Admn.)

Encl.: 1. Terms & Conditions.
2. List of Consumables for Rate.

TERMS AND CONDITIONS

1. The sealed quotations must be submitted up to 22/10/2018 at 11.30 AM addressed to **Deputy Accountant General (Admn)** office of the Accountant General (A&E) Himachal Pradesh, Shimla-171003, along with the Earnest Money deposit (EMD) of Rs. 5,000/- in the shape of Bank Draft drawn in favour of PAO O/o the Accountant General (A&E), Himachal Pradesh, Shimla-3 payable at Shimla.
2. The quotations envelope must be super scribed with the words, **'Quotations for Computer Consumables items'**.
3. The rate contract will remain valid up to November, 2019. Any breach of contract will be liable for penalty as per clause (4) below.
4. In case any of the suppliers failed to supply the material as contracted upon the earnest money deposit will be forfeited and the same material will be purchased from the open market at the risk and cost of the supplier.
5. The quotations received without EMD after the due date or time will be rejected. All the bidders must attach bank drafts for EMD of Rs. 5000/-.
6. The quotations must reach the office latest by 22/10/2018 up to 11.30 AM and will be opened at 3.00 PM on 23/10/2018. In case on the said date is declared as holiday the next working day will be treated as the due date.
7. The representatives of the firms are allowed to remain present at the time of opening of tenders.
8. EMD of the unsuccessful bidders will be returned within 30 days of the opening of tender, on receipt of written request from the firm.
9. The payment will be made to the firm at the earliest on receipt of complete supply of ordered material satisfactory by all respects after proper verification and availability of budget.
10. The supply order will be in batches as per requirement.
11. The contract of items can be given to single party or a group of parties depending on the lowest rate quoted and quality of the items mentioned by the firms.
12. The list of different items is enclosed to be referred as **'Rate List'** The firms are required to quote the rates in the column 'Rate per unit. The rates quoted separately will be rejected.
13. The rates quoted must be inclusive of all taxes and F.O.R. Shimla(Office).
14. Wherever, in the rate list samples are demanded the same may be attached and without samples, the rate of that item will not be considered.
15. DAG (Admn.) reserves the right to increase or decrease the quantity of any of the item or all the items without assigning any reason.
16. Wherever samples are not called for, the details of the item can be discussed in the office by contacting Sr. A.O. (GE).
17. The payment will be released if the supply is strictly according to the sample or the make prescribed in the quotation or the samples shown to the party as per clause 14 above.
18. Accountant General (A&E) HP, Shimla reserves the right to cancel any or all the quotations without assigning any reason.
19. The contract shall be subject to jurisdiction in the courts of Shimla only.

Sd/-

Sr. Accounts Officer (GE)

All the terms and conditions are accepted by the firm/agency.

Signature with Stamp
Authorized Signatory of the Tenderer

Annexure-A

List of Consumables/Rate List for the year 2018-19.

S.No.	Description of Item	Make/Brand	Rate per Unit (Inclusive GST)
1	CDRs-Writable with cover	Mouserbaer	
2	CDRs-Rewritable with cover	Mouserbaer	
3	DVD-Writable with cover	Mouserbaer	
4	DVD-Rewritable with cover	Mouserbaer	
5	DVD+R 8.5GB DL	SONY/Moserbaer	
6	CDRs- Writable without cover (Open 100 pack)	Mouserbaer	
7	Collin/Glass Cleaner	Collin-	
8	Computer Duster-Yellow Full Size Good Quality (With Sample)	Yellow	
9	DLT Tape VSI (160 GB)	HP	
10	DLT Cleaning Cartridge (VSI-160)	HP	
11	DAT Tape 72 GB	HP	
12	DAT Cleaning Tape 72 GB	HP	
13	CD Mailer	Card Board	
14	Ink Cartridge- 98 (Colour)	Canon	
15	Ink Cartridge- 88 (Black)	Canon	
16	Toner Cartridge- Black-CE350A (HP MFP M176N)	HP	
17	Toner Cartridge- Cyan-CE351A HP MFP M176N)	HP	
18	Toner Cartridge- Yellow-CE352A (HP MFP M176N)	HP	
19	Toner Cartridge- Magenta-CE3 53A (HP MFP M176N)	HP	
20	Toner Cartridge- Black- CE310A (HP CP1025nw)	HP	
21	Toner Cartridge- Cyan- CE311A (HP CP1025nw)	HP	
22	Toner Cartridge- Yellow- CE312A (HP CP1025nw)	HP	
23	Toner Cartridge- Magenta- CE313A (HP CP1025nw)	HP	
24	Toner Cartridge- Photo Black-C13T327100 (Epson SC-P407)	Epson	
25	Toner Cartridge- Cyan- C13T327200 (Epson SC-P407)	Epson	
26	Toner Cartridge- Magenta- C13T327300 (Epson SC-P407)	Epson	
27	Toner Cartridge- Yellow- C13T327400 (Epson SC-P407)	Epson	
28	Toner Cartridge- Red- C13T327700 (Epson SC-P407)	Epson	
29	Toner Cartridge- Matte Black- C13T327800 (Epson SC-P407)	Epson	
30	Toner Cartridge- Orange- C13T327900 (Epson SC-P407)	Epson	
31	Toner Cartridge- Gloss Optimizer- C13T327000 (Epson SC-P407)	Epson	
32	Toner Cartridge- 2612A (HP 1018 & Canon LBP 2900B)	HP/Lipi	
33	Toner Cartridge- 36A (HP 1505)	HP/Lipi	
34	Toner Cartridge- 88A (HP P1007 & M126)	HP/Lipi	
35	Toner Cartridge- FX9 (Canon Printer)	Canon/Lipi	
36	Toner Cartridge- 912 (Canon Printer LBP3108)	Canon/Lipi	
37	Toner Cartridge- 308 (Canon Printer LBP3300)	Canon/Lipi	
38	Toner Cartridge- 328/78A (MFP Canon Printer LBP4820)	Canon/Lipi	
39	Toner Cartridge- TN-2365 (Brother MFP DCP 2541dw & HL-L2321D)	Brother	
40	Drum for HP Colour Laserjet Imaging Drum CE314A	HP	
41	Drum for Brother MFP/Laserjet Imaging Drum DR-2365	Brother	
42	DMP EPSON FX-2175 Printer Ribbon	Epson	
43	P/Ribbon- Lipi T6610/6810 LMP	Tally	
44	Pen Drive 08 GB Steel Body	HP/Sandisk	
45	Pen Drive 16 GB Steel Body	HP	
46	Pen Drive 32 GB Steel Body	HP	
47	Pen Drive 64 GB Steel Body	HP	
48	HDD 500 GB SATA (Internal) for Desktop	WD/Toshiba	
49	HDD 1 TB GB SATA (Internal) for Desktop	WD/Seagate	
50	HDD 500 GB SATA (Internal) for Laptop	WD/Toshiba	

51	HDD 1 TB GB SATA (Internal) for Laptop	WD/Seagate	
52	HDD 1 TB with USB (External)	Seagate/Toshiba	
53	HDD 2 TB with USB(External)	Seagate/Toshiba	
54	HDD 4 TB or 5 TB with USB(External)	Seagate/Toshiba	
55	DVD Writer Combo SATA	Samsung	
56	Keyboard USB	Logitech	
57	Mouse USB	Logitech	
58	Mouse Pad Good Quality	--	
59	RJ-45 Connector for CAT 6	Dlink	
60	CAT6 Networking Cable	Molex	
61	I/O	Dlink/Molex	
62	Patch Chord 1 Meter	Molex	
63	Patch Chord 2 Meter	Molex	
64	Networking Switch 5 Port	Dlink	
65	Networking Switch 8 Port	Dlink	
66	Networking Switch 24 Port	Dlink	
67	LAN Card PCI Express for Dell Optiplex 390 & 3010,7020,9020, Lenovo M900 & HP G2 280	Dlink	
68	Bar Code Printer TVS-45 Ribbon	TVS	
69	Bar Code Printer TVS-45 Roll	--	
70	HDMI Cable 05 Meter (Best Quality)	--	
71	HDMI Cable 15 Meter (Best Quality)	--	
72	Splitter USB to HDMI	--	
73	Splitter HDMI to VGA	--	
74	Chrome Device	Google	

Sd/-
Sr.Accounts Officer (GE)