



No. Estt- GD/Audit/Hiring of Inspection vehicles/2018-19/249

Dated 25.06.2018


To,

Office Website

Subject:- Quotation for hiring of 02 (Two) Inspection vehicles (Innova) along with drivers for financial year 2018-19

Sealed quotations are invited for hiring of 02 (Two) Inspection vehicles (Innova) with drivers for financial year 2018-19. The quotation should be addressed to "The Senior Deputy Accountant General (Admn), Office of the Pr. Accountant General (Audit) H.P. Shimla" so as to reach on or before 13.07.2018 positively. The terms and conditions are as under:-

1. Quotation may be provided for Minimum Monthly Travel (MMT) of 2400 Kms.
2. The breakup of charges i.e. **Monthly Rate for Minimum Monthly Travel, per Km. rate beyond MMT, Driver Night Halt Charges for out stations, Taxes & other charges if any**, should be mentioned clearly/separately in quotation. In case the limit of MMT does not exceed in one month, the extra Kms. will be carried forward to the successive months up to the limit of MMT.
3. The rate agreed will be valid initially for one year. Therefore any request for increase in rate during this period will not be entertained.
4. There should be clear instruction regarding payment of all other State taxes, local road permits fees, Passenger /Toll Taxes/ Parking Charges etc, if any in quotation. There should be no ambiguity at all.
5. Expenditure on all repairs, replacement of battery and tyres, taxes, fee, insurance, levies will be borne by the owner of the vehicle.
6. All permissions required, for sealed/restricted routes/areas will be taken by the department.
7. Both the vehicles must not be older than two years from date of agreement and should have not been run more than 25000 Kms and should be in good running condition, well furnished and with proper documents.
8. In case of any technical fault in the vehicle, the firm will provide immediately an alternate vehicle with no extra charges. If firm fails to provide the vehicles on any day In the event of his failure to provide alternate vehicle, if this office makes own arrangement the expenditure incurred, will be borne by the firm.
9. If the vehicle is seized/detained/impounded by the police/transport authority for any reason whatsoever, it will be at the sole risk/responsibility of the owner of the vehicle/firm.
10. The vehicle is likely to be utilized within and outside Himachal Pradesh.
11. Sr. DAG (Admn.) reserves the right to reject any or all the quotations without assigning any reason thereof.
12. On the outer part of the envelope "**Quotations for hiring of 02 (Two) Inspection vehicles (Innova) along with drivers for financial year 2018-19**" should be written.
13. Quotation letter can be submitted personally in **Room No. 128** or through post.
14. Any other information governing the quotation may also be specified.
15. Both the parties can terminate the contract by mutual consent or a notice of two months from either side.


25/6/18
Audit Officer (Estt-GD)